

'SOMEBODY, CALL THE COPS!'

C

O

P

S

Have I CAPITALISED:

- The first letter of the first word of each sentence.
- Proper Nouns
- Titles
- Months and Days of the Week
- Holidays
- Organisations
- Historical Events
- Nationalities
- I – me!

Is my text well ORGANISED?

- Is my handwriting neat and legible?
- Is my paper neat without rips or smudges?
- Have I used paragraphs?
- Have I used complete sentences?
- Does my text make sense?
- If I am unsure of something have I asked for help?

Is the PUNCTUATION correct?

- Did I put a FULL STOP, QUESTION MARK or EXCLAMATION MARK at the end of each sentence?
- Have I used commas correctly?
- Have I used quotation marks correctly?
- Have I used apostrophes correctly?

Did I SPELL everything correctly?

- If I don't know the correct spelling, did I use spellcheck, a dictionary or ask for help?

Did I use the correct spelling of homonyms, such as:

- to / too / two
- their / there / they're
- its / it's

'HAVE YOU CHECKED YOUR WRITING?'

